# SYNOPSIS

## FAR 5

# SYNOPSIS OUTLINE

WR-ALC/PKPB

- Definitions
- Purpose
- Policy
- Exceptions
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- Electronic
- Contract Award

# DEFINITIONS

WR-ALC/PKPB

- **Synopsize:** To publicize contracting opportunities and award information

- **Governmentwide Point of Entry (GPE):** The single point where Government business opportunities > $25K can be accessed electronically by the public.

- **FedBizOpps:** The official GPE located at **http://www.fedbizopps.gov**

# PURPOSE OF SYNOPSIS

WR-ALC/PKPB

- Increase Competition
- Broaden Industry Participation in Meeting Government Requirements
- Assist Small Business Concerns in Obtaining Contracts and Subcontracts

**(FAR 5.002)**

# POLICY

WR-ALC/PKPB

**FAR 5.201(b)** – The contracting officer must transmit a notice to the GPE for each proposed:

- Contract action expected to exceed $25K
- Modification to an existing contract for additional supplies or services > $25K
- Contract action in any amount when advantageous to the Government

# EXCEPTIONS



- **FAR 5.202(a)**
  - 14 Exceptions to the Requirement for Synopsis
- **Common Exceptions**
  - National Security **(1)**
  - Unusual and Compelling Urgency **(2)**
  - Authorized by Statue – 8(a) **(4)**
  - Orders placed under Indefinite-Delivery Contracts – FAR 16.5 **(6)**

# EXCEPTIONS CONT'D

WR-ALC/PKPB

- The proposed contract action –

  -- not expected to exceed SAT ($100K)

  -- made through a means that provides access to the notice of proposed contract action through the GPE

  **AND**

  -- permits the public to respond to the solicitation electronically. **(13)**

# SYNOPSIS
# NUMBERED NOTES

WR-ALC/PKPB

- **Footnotes**
  - **Conserve Space**
  - **Simplify the Identification of Repetitive Notices**

**(FAR 5.207(e))**

- **Commonly Used Notes**
  - **Note 1 – 100% Small Business Set Aside**
  - **Note 22 – Non-Competitive Acquisition – IAW FAR 6.302**
  - **Note 26 – Non-Commercial Acquisition**
  - **http://www.fedbizopps.gov**
- **Local Notes Available**
  - **Must cite words or website to obtain the words.**
  - **http://pkec.robins.af.mil**

# SYNOPSIS & OPTIONS

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- The synopsis notice should include the option requirement.

- Consider the estimated value of the option when determining the synopsis threshold

# ISSUING THE SYNOPSIS NOTICE

WR-ALC/PKPB

- **Issue the Synopsis Notice Electronically**
- **Federal Business Opportunities**
  - FedBizOpps
  - **http://www.fedbizopps.gov**
- **Obtain Password/User ID**
  - Barbara Davidson/PKXD/6-2281
- **PK Webmaster**
  - Steve Clark/PKXD/6-6193
  - **wralc.pk.webmaster@robins.af.mil**

# SYNOPSIS OF CONTRACT AWARD

WR-ALC/PKPB

- **Synopsize Awards > $25K (FAR 5.301)**

- **Exceptions for Synopsizing Awards:**
  - **FAR 5.301(b) (1) through (8)**
  - **NOTE: Some acquisitions that do not require a pre-solicitation synopsis may require a post award synopsis.**

# SYNOPSIS OF CONTRACT AWARD CONT'D

WR-ALC/PKPB

When synopsizing a contract award whereby there is only one line item, the quantity is known by the offerors, and the unit price can be determined; the PCO must provide the awardee an opportunity to object. Once the awardee responds, the PCO must analyze the information and document if substantial competitive harm could result from the release of information.

**NOTE: This does not apply to FAR 14, Sealed Bidding acquisitions.**

# SYNOPSIS TABLE

WR-ALC/PKPB

| Description of Action | Required Publishing Time From Posting Synopsis to FedBizOpps Until Issuance Of Solicitation | Upload Solicitation To FedBizOpps | Required Response Time From Issuance of Solicitation to Closing Date of Solicitation | Post Award Synopsis Required |
|---|---|---|---|---|
| All proposed contract actions less than $10K | No Synopsis Required FAR 5.101(a)(1) | No | Reasonable time FAR 5.203(b) | No FAR 5.301(a) |
| All proposed contract actions over $10K under $25K | No Synopsis Required FAR 5.101(a)(2) | *Yes | Not less than 10 days or until after acquisitions have been opened whichever is later. FAR 5.101(a)(2) | No FAR 5.301(a) |
| All proposed contract actions over $25K under $100K | Synopsis Required; Unless an exemption at FAR 5.202 applies. If FAR 5.202(a)(13) | *Yes | Reasonable time FAR 5.203(b) | Synopsis required unless an exemption at FAR 5.301(b) applies |

# SYNOPSIS TABLE CONT'D

WR-ALC/PKPB

| Description Of Action | Required Publishing Time From Posting Synopsis To FedBizOpps Until Issuance Of Solicitation | Upload Solicitation to FedBizOpps | Required Response Time From Issuance Of Solicitation To Closing Date Of Solicitation | Post Award Synopsis Required |
|---|---|---|---|---|
| Contract actions over $100K | **Non-Commercial Actions:** 10-15 days from publication in FedBizOpps (FAR 5.203(a))<br>**Commercial Actions:** May establish a shorter period or use combined synopsis/solicitation procedures. (FAR 5.203(a)(1) &(2)) | Yes | Allow 30 days for **all** except:<br>•Commercial: Reasonable time<br>•A&E: 30 days<br>•Order under BOA: 30 days<br>•R&D & Foreign Sources: 45 days<br>•NAFTA or Trade Agreements Act: (see FAR 5.203(h))<br>(FAR 5.203(b) through (h)) | Yes<br>FAR 5.301(a) |
| Cancellatio | DO NOT publish notices of | | | |